

# *Hacienda del Secreto / Casa del Secreto*

## Playa del Secreto, Mexico

**The Event Site/Location Fee is Separate from Villa Rental Rates**

**Below Venue Rates are for Events that Book Villas, Contract HDS Coordination and F&B Services**

**Below Rates are based on a Maximum of 90 People Attending Event. Request Quote for Larger Events.**

\$1000 USD + 19% Tax Event Site/Location Fee: 3 Hour Event Time Limit

\$2000 USD + 19% Tax Event Site /Location Fee: 12 Hour Event Time Limit

\$3 USD Per Person Attending Event for HDS Event Staff Gratuity

Note: Events ending later than 10:30 pm must pre authorized. All Registered Guest and Non-Registered Guest Events ending after 12 midnight have an additional late night fee of \$200.00 per hour. All events must end by 3:00 am unless a later time as been approved in advance for staff coordination. Events are considered to be finished when all guests have left the event site(s).



Photo By: HDS Staff

**[Site Inspection Stays Are Credited to Your Wedding Stay! Inquire about Details.](#)**

### **Site Venue Options:**

- Beach Club
- Beach
- Palapa Papa Jack
- Cenote Waterfall Area
- Hacienda del Secreto Main Garden Area (with rental of HdS villas)
- Casa del Secreto Garden Area (with the rental of CdS)

Note: Catholic Capilla of Playa del Secreto for Catholic Ceremony Service available (additional fee)

## Palapa Papa Jack:

Includes Sounds System in Palapa with Speakers, IPod connection, CD or SKY Satellite Music Options, Microphone, Staff & Security on site, Emergency Electrical Plant Backup, Suite for Bride & Groom to freshen up prior to Wedding/Reception Party.

Note: Bands/DJ must bring own equipment/speakers/lighting. The Palapa includes clean bathrooms with attendant & candle/flower decorations included. Mosquito Fumigation of Grounds. 2 Tiki Torches at entrance of Palapa and 2 near Waterfall. Additional candle decorations throughout the interior of the Palapa and tiki torches with citronella for the exterior grounds available at an additional cost.

Events w/ more than 90 Pax may require event tent(s) added to Palapa beach side entrance to extend area. Tents not included. Event Location/Site Fees do not include banquet/party equipment such as tables/chairs/linens, lounge furniture, cocktail tables or additional decorations.



Villa Canteena Photo By: Kuczora Photography



Hacienda del Secreto Photo By: Staff



Photo By: Del Sol Photography

## **Event/Wedding Coordination Fees**

### **Base Event Coordination Fees:**

\$750 USD: 2-10 people total in wedding party & guests.

\$1500 USD: 11-50 people total in wedding party & guests.

\$2500 USD: 51-90 people total in wedding party & guests.

\$3500 USD: 91-150 people total in wedding party & guests.

\$4500 USD: 151-200 people total in wedding party & guests.

## **Wedding Coordination Services Available**

### **Civil Ceremony Fees & Legal Requirements:**

Civil Ceremony: Legal Judge & Wedding License – \$1500 USD

Includes Blood Test & Medical Certificate (mandatory for legal ceremonies)

A Civil Ceremony performed by a Mexican law official requires the following:

- Copies of Birth Certificates
- Blood Tests
- Copies of Passports
- Copies of Mexican or Tourist Visa
- Copies of Divorce Decrees (if applicable)
- Four Witnesses

**Religious Ceremony Combined with Civil Ceremony:** Minister (non–denominational ceremony) & Judge with Legal Wedding License – \$1900 USD

**Catholic Beach Front Capilla (Church) Wedding Service w/ Priest & Documentation:** starting at \$1350 USD for Ceremony. Max 3 hours use of Capilla and grounds. Fee includes all official paperwork by local Diocese/Priest.

**Religious Wedding Ceremony Only or Renewal of Vows Ceremony:** Minister (non–denominational ceremony) & Wedding Certificate – \$400 USD.

### **Additional Services & Average Rates:**

Bridal Bouquet – from \$125

Maid of Honor/Bridesmaid Bouquet - from \$50

Boutonniere – from \$20

Corsage – from \$30

Table Centerpieces – from \$75  
Centerpieces with candle (s) – from \$85  
Table/Pedestal Flower Arrangements – from \$85  
Assorted sizes of 100+ votive candles for the Palapa - \$150  
Beach Ceremony Site: Arch w/Flowers & Aisle Decoration - from \$600  
Ceremony Guest Chairs (Tiffany or Covered White Fabric, colored tie if desired): \$5 per chair  
Cold and Hot Fireworks: quote upon request  
Release of Doves or Butterflies: quote upon request  
Mayan Fire Dancers: from \$1300 for 25 minute show with 3 Dancer/3 Drummers  
Magician Show: quote upon request  
Photo Booth for Guests/Guest Book: quote upon request  
Cigar Roller for Hand Rolled Cigars w/ Personalized Bands: quote upon request  
10x10 White Event Tent with lighting: (required for events greater than 90 guests) - from \$1400  
Larger Tents with Lighting and A/C options available: quote upon request

### **Music Options & Extras:**

Live Band (Rock & Roll, Reggae, etc)– \$1600 per set  
DJ Music (5 hrs.) – \$800 per 5 hours of continual service  
Classic Soloist - Classical/Flamingo Guitarist, Sax, Pianist: \$400 per set  
Classical Duo – \$800 per set  
Classical Trio – \$1200 per set  
Classical Quartet – \$1600 per set  
Mexican Mariachi Trio – \$550 per set  
Mexican Mariachi Group – \$1250 per set

Prices, except where noted otherwise, are per set (45 mins.). Live Band – minimum of 3 sets.  
All prices are in U.S. Dollars and are subject to 16% Tax.



Photo By: Winnie Vallejo Photography

### **Catering Rates:**

Plated/Buffer Dinner Services start from \$38.00 + 16% tax + 20% service gratuity per person.

Above Prices Include: Selected Menu, Tables/ Chairs, Table Linens, Tableware, Glassware, Silverware, Standard House Table Centerpiece.

Waiters Required for Service: \$80. + 16% tax Per Waiter for 7 hours of service max. Additional hour per waiter: \$12 + 16% tax. (Note: This rate is Non-Holiday Rate)

Our Decorated Wedding Cake cost is approximately \$8.00 + 16% tax + 20% service gratuity per guest. For very detailed decorative designs or “special design” cakes the price may be higher.

Canapés/ Hors d'oeuvres - from \$1.50 per canapé + 16% tax + 20% service gratuity per person.

### Select Bottle Bar Service- (Most Popular Bar Service)

#### Complete Bottle Price List Upon Request

This service is recommended for those events who wish to serve certain type, brands or limited amounts of alcohol/wine/champagne instead of an Open Full Bar Service. Each bottle of alcohol serves an average of 17 to 22 drinks depending on size of bottle. We recommend underestimating the number of bottles per selection since we will have a couple of bottles of each selection on hand if needed and authorization is given to add to the bar service/charge during event.

**BOTTLE PRICES INCLUDE: APPROPRIATE AMOUNT & TYPE OF MIXERS PER BOTTLE SELECTED INCLUDING: COKE, DIET COKE, SPRITE, CLUB SODA, GINGERALE, TONIC WATER, MARGARITA &, PINA COLADA MIX, SELECTION OF FRUIT JUICES, GARNISHES, COCKTAIL NAPKINS, ICE, GLASSWARE**

**PRICES DO NOT INCLUDE BARTENDER(S): WE RECOMMEND A MINIMUM OF 1 BARTENDER/1 BARBACK PER 50 GUESTS. BAR SET UP/BARTENDER FEE: \$275 PER 7 HOURS FOR 1 BARTENDER & 1 BARBACK & SET UP. EACH ADDITIONAL HOUR IS \$12. PER HOUR PER BARTENDER, PER BARBACK. (NOTE: THIS IS NON-HOLIDAY RATE)**

**20% SERVICE CHARGE ADDED TO ALL FOOD & BEVERAGE SERVICES.**

Wine/Champagne Corkage Service Available: \$10.00 USD Per Bottle



Photo By: Winnie Vallejo Photography

### Ocean Front Villa Rental Options:

- **High Season: Jan-April, Mid Season: May-August, Low Season: Sept-December**

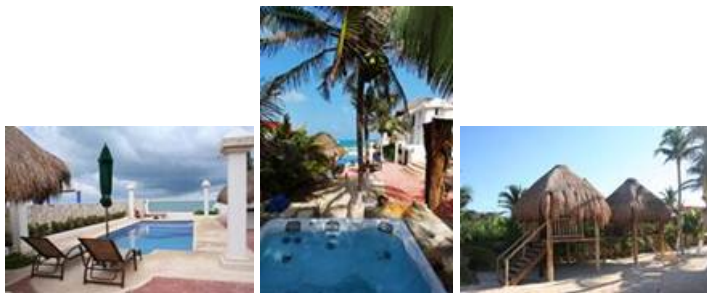


- **Minimum 7 Night Stay for High Season/4 Nights for Mid Season & 3 Nights for Low Season \***
- **All Reservations less than 7 nights have a 20% Surcharge on the Pro-Rated Standard Nightly Rate based on the below Weekly Rates.\***

**Villa: Casa Del Secreto:** (6BR/6B Beach front with Pool & Jacuzzi, Pool Bath House, Elevated 2 Room Palapa Children's Play House w/ swings, rope ladder etc)  
Sleeps 13 Guests

Weekly Rates Below Do Not Include the 19% Tax:

High Season- \$9400, Mid Season - \$9000, Low Season - \$8500. Holiday Week Rate Additional



See 360 Degree Virtual Tours of Casa del Secreto at:

[http://www.playasecreto.com/tours/tour\\_casa\\_secreto.html](http://www.playasecreto.com/tours/tour_casa_secreto.html)

**Villa: Casa Can-Teena:** (4BR/5B Beach front with Infinity Pool),  
Sleeps 8 Guests

Weekly Rates Below Do Not Include the 19% Tax:

High Season- \$6300, Mid Season - \$5900, Low Season - \$5500. Holiday Week Rates Additional



Please visit our 360 Degree Virtual Tours of Villa Canteena at:

[http://www.playasecreto.com/tours/tour\\_canteena.html](http://www.playasecreto.com/tours/tour_canteena.html)

**Villa: Casa Sarita-** (5BR/6B Beach front with Infinity Pool)

Sleeps 10 Guests

Weekly Rates Below Do Not Include the 19% Tax:

High Season- \$8200, Mid Season - \$7700, Low Season - \$7300. Holiday Week Rates Additional



See 360 Degree Virtual Tours of Villa Sarita at:  
[http://playasecreto.com/tours/tour\\_sarita.html](http://playasecreto.com/tours/tour_sarita.html)

**Villa: Casa Umaki-Ha-** (5BR/6B Near Beach front with Pool & Jacuzzi) Sleeps 10 Guests

Weekly Rates Below Do Not Include the 19% Tax:

High Season- \$8200, Mid Season - \$7700, Low Season - \$7300. Holiday Week Rates Additional



See 360 Degree Virtual Tours of Villa Umaki Ha at:  
[http://www.playasecreto.com/tours/tour\\_umakiha.html](http://www.playasecreto.com/tours/tour_umakiha.html)

**Villa: Casa Tortuga-** (3BR/3B Beach front with Pool & Jacuzzi) Sleeps 6 Guests.

Weekly Rates Below Do Not Include the 19% Tax:

High Season- \$3400, Mid Season - \$3000, Low Season - \$2600. Holiday Week Rates Additional



Please visit our 360 Virtual Tours of Villa Tortuga at:  
[http://www.playasecreto.com/tours/tour\\_tortuga.html](http://www.playasecreto.com/tours/tour_tortuga.html)

**Villa Rental Rates Include:** Courtesy Arrival Cocktail, Daily Maid Service Including Courtesy Turn Down Service Each Evening with Mints on Pillows (Maid Service on Christmas, New Year's & Easter Day has an additional charge if desired), 24 Hour Professional Security, On Site Guest Services Manager for Courtesy Assistance with Booking & Organizing Tours/Activities, On Site Gym, Unlimited Purified Drinking Water, Wireless Broad Internet, Satellite TV, Hammocks on Terraces or in Private Garden, Use of Our Private Beach Club & other Amenities; such as Volleyball, Horseshoes, Shade Palapas w/ Beach Chairs, Curtained Hanging Beds for Sun Bathing/Napping/Reading, Ocean Kayaks, Snorkeling Gear, Boogie Boards etc.

**Available But Not Included In The Rental Rate:** On Site Chef/Meal Plan Services, On Site Spa Services by your poolside- terrace or beach, Baby Sitting Services, Villa Provisioning Service and Airport Transportation.

Check out our Facebook Fan Page for additional current photos/videos, virtual tours at  
<http://www.facebook.com/playadelsecreto> and "LIKE" us while on the site.

Our Villas of Playa del Secreto are located 15 minutes from Playa del Carmen, 8 minutes from Puerto Morelos, 20 minutes the Cancun International Airport, 30 minutes from the Cancun Hotel Zone and just minutes away from all the attractions that the Riviera Maya has to offer.

See website for Villa Rental Rates: <http://www.haciendadelsecreto.com>

Above villas/suites sleep 55 guests combined. Each villa may have a max of 2 additional guests at an additional charge. Other villas are available in Playa del Secreto to accommodate larger events/groups up to 130 guests. Additionally, we have nearby All-Inclusive Hotels within 1 to 5 miles away.

### **Event/Villa Security Deposit**

#### **Registered Guest Events:**

There is an Event Security Deposit of \$500.00 over and above each of the standard \$500.00 Villa Security Deposits for events held at a villa, beach or beach club. Security Deposits will be retained for but no limited to; Damages to property, unauthorized guest entrance into other villas, inadequate clean- up of property, after hours negligent disturbance of neighbors. Security Deposit for event returned with villa security deposit within 2 weeks of check out from villa less any applicable charges.

#### **Non-Registered Guest Events:**

Event Security Deposit is \$1,000.00 Security Deposit will be retained for but not limited to; Damages to property, unauthorized guest entrance into villas, additional number of guests attending event, inadequate clean- up of property by outside event coordinator, after hours negligent disturbance of neighbors. Security Deposit will be returned within 7 days after event if not sooner less any applicable charges.

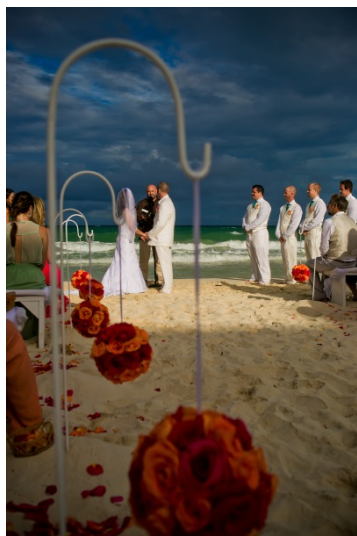
### **HDS Event Details & Requirements**

Villa Staff Gratuity equaling 5% of the Standard Villa Rental(s) amount is required at time of check-in along with the Villa/Event Security Deposits for all Events that include multiple villa rentals.

All outside photographers contracted to work on site for an event, are required to provide at no cost 3 to-5 high resolution photos on a CD that best represents the event and the property for use in our websites and/or printed material along with written authorization allowing us to use the photos if we desire. If the photos are used in any media, the Photographer Credit will always be given. Photographer's watermarks on photos are fine. Security Deposits will not be returned until the 3 to 5 photos and written authorization have been provided by the outside photographer that was given permission to work on site at the property.







**ALL ABOVE RATES/PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE UNTIL SERVICE/VILLA IS CONTRACTED**